



## Holmcroft Youth & Community Centre

Newland Avenue

Stafford

ST16 1NL

[www.holmcroft.org.uk](http://www.holmcroft.org.uk)

[holmcroftycc@btinternet.com](mailto:holmcroftycc@btinternet.com)

Tel/Fax 01785 355621

Charity No. 107472

### VOLUNTEER REGISTRATION OF INTEREST

<b>Mr/Mrs/Miss/Ms</b>		
<b>Forename(s)</b>		
<b>Surname</b>		
<b>Full postal address</b>		
<b>Postcode</b>		
<b>Email address</b>		
<b>Contact Telephone Numbers (including STD code)</b>		
<b>Day</b>	<b>Evening</b>	
<b>Date of birth</b>		
If you choose not to provide this information, please tick to confirm you are over 14 <input type="checkbox"/>		
<b>Times available for volunteer work: (Please tick all that apply)</b>		
MONDAY <input type="checkbox"/>	THURSDAY <input type="checkbox"/>	SUNDAY <input type="checkbox"/>
TUESDAY <input type="checkbox"/>	FRIDAY <input type="checkbox"/>	
WEDNESDAY <input type="checkbox"/>	SATURDAY <input type="checkbox"/>	
Do you have a car?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a current driver's licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you use public transport?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**What are your Interests and Hobbies?**

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**Employment**

Are you currently employed? Yes  No

**If yes**

Full Time  Part Time

Seeking Employment  Student

Retired  Home Duties

Other [Please state]  \_\_\_\_\_

**How did you hear about Holmcroft Youth and Community Centre?**

Brochure  Friend/Family  Media  Other  \_\_\_\_\_

**What motivates you to become a volunteer at Holmcroft Youth & Community Centre?**

(Please tick all that apply.)

Contribute skills, knowledge and/or experience  To meet new people

Develop skills  To gain work experience

Make a difference  Desire to help others

Ability to work with others  Develop communication skills

Advance a cause that is close to your heart  Gain Confidence

Other \_\_\_\_\_



**Please supply the names and addresses of 2 referees and state how they know you.**

Please ensure you have these referees' permission for Holmcroft Youth & Community Centre to contact them.  
Referees can include a previous employer, someone who holds a position of responsibility in the community, or a long-standing friend.  
**Note:** Family members are not acceptable.

Name	Name
Address	Address
Postcode	Postcode
How they know you	How they know you
Telephone Number	Telephone Number

**Rehabilitation of Offenders Act 1974**

You must declare any unspent criminal convictions registered against you (if none, please state 'no convictions to declare').

**Equal opportunities monitoring**

Holmcroft Youth & Community Centre is committed to providing equal opportunities for all volunteers, regardless of race, colour, nationality, ethnic or national origin, disability, sex, marital status, sexual orientation, age, religion or belief. In order to monitor and ensure the successful implementation of this policy, potential volunteers are asked to complete this section.

I would describe my ethnic origin as:

- White  Black  Asian  Chinese  Mixed race   
Other  Please specify \_\_\_\_\_

**Data Protection Act 1998**

Information on our database is **strictly confidential** and we do not pass on any personal data about you to outside organisations and/or individuals without your express personal consent.  
Please indicate if you agree that we may:

- Keep basic information, from this form, on computer? Yes  No   
Send updates and information about Holmcroft Youth & Community Centre? Yes  No

**Benefits:**

Are you in receipt of benefits? Yes  No

If you are currently claiming benefits you may complete up to 15 hours of Voluntary Work and ensure that you are available for interviews. It is essential that you inform the Benefits Office of your voluntary work.

**Declaration**

I confirm that the information I have given on this form is correct and complete, and that a misleading statement may be sufficient for cancelling any agreements made. I understand that, in the event of being accepted as a volunteer for Holmcroft Youth & Community Centre, I might be required to complete a confidential declaration in respect of my state of health.

Because of the sensitive nature of the duties the volunteer will be expected to undertake; I understand that the declaration will also include details of any criminal convictions, cautions, reprimands and final warnings and any other information that may have a bearing on my suitability for volunteering. However, Holmcroft Youth & Community Centre complies with the Criminal Records Code of Practice (which is available on request) and convictions will not necessarily be a bar to volunteering.

I understand that an Enhanced/Standard Disclosure may be sought in the event of a successful application.

**Signed:****Date:****Print name:**